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CHICAGO TRANSIT AUTHORITY  
BUS SYSTEM  
TOPIC OF THE MONTH

**SUNDAY SUPERTRANSFERS**

The summer season is here again and with it comes an increase in our Sunday ridership. This means that more of our passengers will be requesting and using the Sunday Supertransfer. It is most important for Bus Operators to be familiar with the proper procedures for issuing and accounting for these Supertransfers.

**Fares**

The basic Sunday fare for adults is 25¢.

The fare for a Child/Senior Citizen is 10¢.

The adult fare with a Supertransfer is 70¢, and for a Child/Senior Citizen with a Supertransfer the fare is 45¢ (the 10¢ basic fare is not charged).

The cost of the Sunday Supertransfer is 45¢ and standard transfers remain at 10¢.

**Issuance**

Before issuing a Sunday Supertransfer, the Bus Operator must make certain that an additional 45¢ is collected.

When issuing, the Operator must punch the Supertransfer in the same manner as the standard transfer.

**Acceptance**

Before accepting a Supertransfer, the Operator must make certain that the date on the Supertransfer is correct and punched properly.

**Reissuing**

When reissuing, the Operator **MUST PUNCH** the Supertransfer in the same manner as the standard transfer.

**Accounting**

The trip sheet must be marked as follows:

1. Enter the highest Sunday Supertransfer number you receive in the space marked "First Number Received."
2. Enter the lowest Supertransfer number you receive in the space marked "Last Number Received."
3. Enter number of Supertransfers sold (total number received minus number of unsold Supertransfers) in the "Total Number Sold to Passengers" space.

**Turning In**

1. Put unsold Supertransfers in transfer envelope with "Record of 45¢ Supertransfers Sold" box stamped on front.
2. Copy information from "Record of 45¢ Supertransfers Sold" box on back of Trip Sheet in "Record of 45¢ Supertransfers Sold" box on transfer envelope.

3. Put unsold standard 10¢ transfers in the proper envelope and fill out envelope as usual.
4. Turn in all transfers and Trip Sheet as usual.

### Note

The Sunday Supertransfer is a great service to our riders. It is important for Bus Operators to know that CTA does not make money on the Supertransfer. Therefore, it is very important to keep a good record of their distribution and circulation. Abuse of Supertransfer regulations results in a further loss of revenue to CTA and its employees, so let's all make an effort to properly account for Sunday Supertransfers.