



FIRE PROTECTION PROCEDURES

FOR SURFACE SYSTEM
OPERATORS

PHONE NUMBERS

CHICAGO FIRE DEPARTMENT

FI 7-1313

RADIO DISPATCHER

CTA TELEPHONE - 2345

PUBLIC TELEPHONE - MO 4-7200

(ASK CTA OPERATOR FOR RADIO
DISPATCHER)

PROCEDURES TO BE FOLLOWED IN THE EVENT OF FIRE ON A CTA BUS

Upon first indication that a bus is on fire, the safety of the passengers must be the first consideration. All employees must make every effort to prevent the passengers from becoming panic-stricken or leaving the bus while it is in motion. If the bus is equipped with a radio, the radio should be used to contact the Radio Dispatcher, time and conditions permitting (the Radio Dispatcher has a direct line to the Fire Department). If radio contact with the Dispatcher is not established within fifteen (15) seconds or less, the Operator should rely on the alternate method listed under 4 (b).

THE OPERATOR WILL:

1. Stop the bus and open all doors
2. Apply the handbrake and shut off the ignition (Diesel Only: If engine continues to run after ignition is shut off, activate the emergency stop switch)
3. Discharge the passengers
4. Notify the Fire Department:
 - a. If bus has radio, and time and conditions permit its use, turn master switch or ignition switch back on but DO NOT START BUS - notify the Radio Dispatcher (If contact with the Radio Dispatcher is not established within fifteen (15) seconds or less, shut off the ignition and proceed to (b) below)
 - b. If bus has no radio or if for some reason you cannot contact the Radio Dispatcher by radio, request a passenger or bystander to call the Fire Department
5. Close the fuel shut-off valve at the tank (Propane only)
6. Use the fire extinguisher
7. If Radio Dispatcher was not notified in step four (4) above, notify him at this time using CTA or public telephone
8. Keep bystanders clear and allow no smoking near the bus
9. Do not attempt to restart the bus

An Operator observing another bus on fire must stop his bus, take his fire extinguisher, and assist in any way possible.

OPERATOR'S RESPONSIBILITIES

CHECKING CONDITION OF FIRE EXTINGUISHER

Before pulling bus out of station, check the fire extinguisher to make certain that it is in working condition. If extinguisher fails to meet requirements, obtain another before pulling out.

When making a relief, check the fire extinguisher to make certain that it is in working condition. If extinguisher fails to meet requirements, call Radio Dispatcher and request another extinguisher.

(See "Procedures for Checking Condition and for Operating Fire Extinguishers," page 3)

OPERATION OF FIRE EXTINGUISHER

In the event of fire, every Operator must be able to operate any type fire extinguisher with which his bus is equipped.

(See "Procedures for Checking Condition and for Operating Fire Extinguishers," page 3)

REPORTING FIRE EXTINGUISHER WHICH HAS BEEN USED

If bus is in service, call the Radio Dispatcher and request another extinguisher.

If bus is being pulled in, leave extinguisher on Operator's seat and indicate on Sign-In Sheet that extinguisher has been used.

PROCEDURES FOR CHECKING CONDITION AND FOR OPERATING FIRE EXTINGUISHERS

DRY CHEMICAL TYPE FIRE EXTINGUISHERS

This type extinguisher contains a dry chemical and a sealed cartridge of compressed gas. To determine whether this type extinguisher is in working condition,

Check These Points:

1. Extinguisher is in place
2. Safety pin or collar is properly sealed

To Operate:

Lever-Operated Extinguisher:



1. Remove safety pin
2. Push down hard on lever located at top of extinguisher (this punctures cartridge)
3. Hold extinguisher by handle in vertical position
4. Grasp nozzle on end of hose, squeeze lever and direct discharge at base of fire, rapidly sweeping the entire area of the fire

valve-Operated Extinguisher:



1. Remove safety pin
2. Turn wheel on top counter-clockwise as far as it will go
3. Grasp nozzle on end of hose, squeeze lever and direct discharge at base of fire, rapidly sweeping the entire area of the fire

Bumper-Operated Extinguisher:



1. Pull off locking collar
2. Turn extinguisher upside down
3. Strike bumper knob hard on ground to puncture gas cartridge
4. Grasp nozzle on end of hose, squeeze lever and direct discharge at base of fire, rapidly sweeping the entire area of the fire